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## SCIENTIFIC PROGRAM POSTER PRESENTATION GUIDELINES

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The ICOMOS 2023 General Assembly (GA) and Scientific Symposium Organising Committee welcome your contribution to the Scientific Symposium.

Please take the time to **read these guidelines ahead of time** to ensure your poster is prepared successfully.

**Authors are responsible for printing their posters and ensuring the posters are printed in the correct size.**

### Poster Gallery

Hard copy posters will be located on Level 4 Meeting Room Foyer of the **International Convention Centre (ICC) Sydney**.

For identification purposes, a poster board number will be provided to you onsite upon registration. Please ensure that your poster is displayed on the correct poster board. Posters will be displayed in themes identified by the Scientific and Organising Committee.

**Do not place your poster in an alternate location.**

If you have any queries regarding the program or your presentation, please visit the registration desk located on the **ground level of the Convention Building of the ICC Sydney**.

### Poster Set-up / Removal Times

In order to set-up your poster, it will be necessary to collect your name badge first, so you are able to gain access to the poster area and identify your poster board number.

Set-up of posters from 8:00 – 8.30am Tuesday 5 September.

Removal of posters after 5.30pm Thursday 7 September. All posters must be removed by 6:00pm.

### Poster Preparation

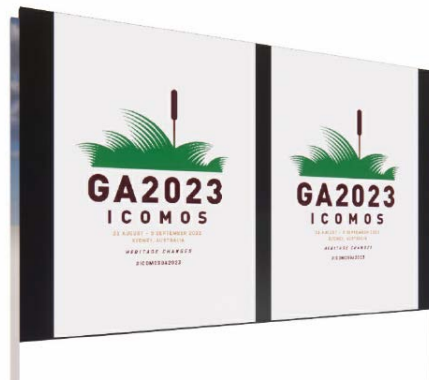
Scientific Symposium poster presenters are entitled to one (1) printed poster each. These can be English, French, or Spanish as well as a mix of these languages.

#### TEMPLATE

The same template will be utilised for all GA2023 Scientific Symposium posters to ensure consistency. Please prepare your poster in accordance with artwork specifications below and the sample posters included. The template can be downloaded [HERE](#):

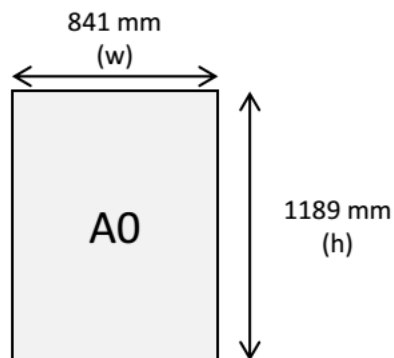
#### MULTILINK PANEL SPECIFICATIONS

**Panel Size:** 1.2m (H) x 2m (W)



### POSTER SIZE & PRINT

The poster will be printed in A0 size, portrait style. Posters must be no larger than **portrait A0 (841mm × 1189mm) (2.7592ft x 3.9009ft) (33.1 x 46.8 in)**.



### Suggestions of printers near the ICC Sydney are:

Kwik Kopy Printing, Signage & Graphic Design Sydney CBD - Darling Harbour  
Worldwide Sydney CBD Wynyard  
Printing City - Haymarket

### ARTWORK SIZE

790 X 790 pixels

### FONT TYPE

Open Sans (<https://fonts.google.com/specimen/Open+Sans>)

### RECOMMENDED LETTERING

TYPE OF TEXT	CHARACTER SIZE	CASE/STYLE
Title	120 point suggested	Title Case / <b>Bold</b>
Headings	80 point is suggested	Title Case
Sub Headings	68 point is suggested	Title Case
Content	32 point is suggested Single spaced	Upper and Lower Case

*\*Note any writing less than 32 point will not be able to be read by those viewing your poster.*

**PICTURE PIXEL QUALITY** (to ensure all images are high resolution when printed to scale)  
Resolution of at least 200dpi.

**FILE SIZE**

Maximum 500mb per file

**PRINTING**

Authors are responsible for printing their posters and ensuring the posters are printed in the correct size.

**REVIEW**

All posters are subject to review by the GA2023 organisers to ensure cultural sensitivities have been taken into account and uphold the high-quality program.

**Thank you for your help in making ICOMOS General Assembly 2023 a success!**

If you require further assistance, please contact:

**Scientific Symposium Co-Chairs at:**

Ona Vileikis [ona.vileikis@gmail.com](mailto:ona.vileikis@gmail.com) and Steve Brown [steveb.heritage@gmail.com](mailto:steveb.heritage@gmail.com)

Or

**General Assembly Managers at:**

**ICOMOS GA2023 Meeting Managers**

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